

5-12-1941

Board of Trustees Meeting Minutes 1941-05-12

Bowling Green State University

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Bowling Green, Ohio
May 12, 1941

The Board of Trustees of Bowling Green State University assembled at noon on the above date. The members of the Board present were Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; Mrs. Bessie S. Dwyer, Treasurer; and Mr. Dudley A. White. Mr. J. J. Urschel was unavoidably absent. President F. J. Prout was also in attendance.

The minutes of the meeting held on March 18, 1941 were read and approved.

Under the order of new business the following bids on the construction of the new Skol Dormitory were submitted for Board study:

General

L. M. Leonard -----	52,644
Watts Construction Co. -----	52,255
Steinle Wolfe Inc. -----	55,400
Ang Construction Co. -----	52,916
C. L. Knowlton -----	46,580

	<u>Plumbing</u>	<u>Heating</u>	<u>Heat. Alt.</u>
Oelgoetz -----	6,800	5,665	Plus 580
Wuellner Theado -----	5,266	6,025	Plus 559
W. R. Rhoton Company -----		4,940	Plus 520
Grif M. Lewis -----		5,619	Plus 525
W. J. Gillespie -----	5,708	5,127	Plus 527

Electrical

Alternate

Romanoff Elec. Co. -----	3,987	Plus 840
Barnes Joy Eng. Co. -----	5,140	Plus 240
Cochran & Dolrymple -----	4,554	Plus 695

The State Architect, Robert B. Schildknecht, recommended that the following were the lowest and best bids:

General Contract

Clarence L. Knowlton	Bank of Wood County Bldg. Bowling Green, Ohio
----------------------	--

Item 1. General Contract
for the sum of ----- \$46,580.00

Plumbing Contract

Wuellner & Theado	691 Parsons Ave. Columbus, Ohio
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Item 2. Plumbing Contract
for the sum of ----- \$ 5,266.00

Heating Contract

The W. R. Rhoton Company	5915 Bonna Ave. Cleveland, Ohio
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Item 3. Heating Contract
for the sum of ----- \$ 4,940.00

Electric Contract

The Romanoff Electric Company	105 Broadway Toledo, Ohio
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Item 4. Electrical Work
for the sum of ----- \$ 3,987.00

Moved by Dr. Johnston and seconded by Mrs. Dwyer that these bids be accepted and that the State Architect be authorized to ask the Director of Public Works, Frank L. Raschig, to enter into contract with the above firms in the above amounts. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

Moved by Mr. White and seconded by Dr. Johnston that the President be authorized to proceed with specifications for furniture for the dormitories and the health center in accordance with furniture purchased last year and that advertising for a ten-day period be started immediately upon the completion of specifications. The amount of the estimate is \$21,245.75 to be apportioned as follows:

Cottage II Funds -----	\$13,944.50
Activity Funds (Union) ----	1,708.50
Health Funds (Infirmary) --	1,594.50
Shatzel Hall Funds -----	1,145.50
Williams Hall Funds -----	2,852.75

Total ----- \$21,245.75

Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

Moved by Dr. Johnston and seconded by Mr. White that at the proper time the President be directed to secure 90% co-insurance, fire, tornado, use and occupancy and extended coverage on the Skol Dormitory and Union Building, the same to be placed with the Wood County Insurance Board. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The June graduation list of 191 senior students was presented and approved.

BOWLING GREEN STATE UNIVERSITY

Graduates, June 6, 1941

College of Education
Bachelor of Science in Education

Allion, Allen L.	*Laub, Natalie
*Anderson, Lillian	Layman, Hazel J.
Andrew, Gloria M.	Lehmann, Nancy Lee
*Badger, Joyce Taggart	Leiendecker, Miriam
**Baker, Julia M.	Linz, Margaret
Baker, Marie	Logan, Phyllis
*Baltz, James	**Longacre, Edna J.
Barker, Marguerite	Lowry, Betty Jane
Baxter, Ruth	McKnight, Harriet
*Beckman, Kathryn E.	McVey, Robert H.
Bender, Margaret	Mackling, Dora Vivian
Bice, Jean Marie	Maddock, Ernest
Blackmore, Dorothy	*!Mannhardt, Mildred Maxine
*Blatchford, Dorothy Ellen	*!Marich, Carl Andrew
#Bohyer, Rodney Lester	May, Mildred Louise
Boulis, Bonnylyn	!Mayfield, Darwin Lyell
Bowers, Irene Freed	Merrill, Gladys Knarr
*Boyee, Lois Evelyn	*Meyer, Freda C.
Brudzinski, Steve L.	*Meyers, P. K.
!Budd, Merlin Bowers	Miller, Muriel
Carter, Dorothea, M.	##Mirillian, Katherine A.
Catanese, Charles P.	*Monthaven, Pauline
Chapin, Warren Merritt	##Moorhead, Rex K.
Close, Wayne	*Moseberger, Mildred
Cosentino, Mary Catherine	*Moyer, Lula M.
Coursen, Don M.	Moylan, James J.
Cramer, Meredith	##Muhlhan, Arlyne E.
Cross, Mary J.	*Nelson, Jane
Crum, Janet	Norton, Thomas L.
##Dehnhoff, Rose	Pelton, Jim
DeLong, Cecil C.	Perry, Nancy Ann
Devereaux, Doris I.	Pertner, Carolyn L.
Dierks, Robert	Plocher, Howard M.
Dinsmore, Agnes	Powell, Lowell
Doane, John A.	Powell, Naomi Irene
##Drummer, Agnes	Rice, Robert K.
Dyer, Eloise M.	Ricketts, Denton I.
Ebersole, Laura A.	!Robertson, Lenore J.
Edgar, Harold F.	*Rosekelly, Eleanor F.
Emans, Russell L.	Rostofer, Mary Lucile
Evans, Anne	*Rudolph, Vera Mary
Foster, Ralph W.	Ruehle, Florence
Frances, Anthony A.	Rusler, Kathryn
Frehse, John A.	Schauweker, Waldo A.
Gainer, Annetta	Schlosser, Marjorie A.
Gatchell, Darl H.	Schlumbohm, Mary Lou
Gibson, Mary Louise	Schroer, Rosemary R.
Given, Jane	Schwartz, Helen R.
Given, Myra Lou	Seckel, William C.
Goterba, Clarence R.	Shank, Wade
##!Habenstein, Robert W.	Short, Kathryn Rupp
Hanline, Roberta	*Slessman, Clara Emily
Hanna, Rheba	Small, Charles W.
Harrison, Helen	Smith, Carlotta (Mrs. Gilbert)
Heitman, Gerald Floyd	Squire, Henry H.
*Holland, Doris Allene	*Steger, Pearl Meyer
Hollstein, Richard W.	Swarat, Marjorie R.
Honeck, Euleen Joyce	*Taylor, Edward B.
*Huffman, John	Toedter, Dwight Morris
!!Immel, Vincent C.	Waugh, Jeanne M.
Johnston, Rosemary	Wayland, Robert H.
#Joice, Ramona	Weidemaier, Dorothy L.
Kear, Helen Louise	Welty, Vera A.
Kellogg, Genevieve	!Whitcomb, Clayton W.
Kersten, Helen Beatrice	Whitcomb, John C.
Ketzenbarger, Ruth	##!Whitcomb, Vera Wirick
Kiger, Marjorie	Wickard, Martin Jr.
Kinney, Jean Ellen	Williamson, Frances E.
Kistner, Ross	Woods, Glendora
Knecht, LaMar	**Wooldridge, Helen M.
Knight, Angeline	Zechman, James William
Kurtz, Polly	

COLLEGE OF LIBERAL ARTS

Bachelor of Arts

Boucher, Albert L.
Bourne, Carl
Brillhart, William E.
Buckmaster, Harry L.
!Budd, Merlin Bowers
Christman, Carol
Clark, Clyde C.
Coad, Richard P.
Cucare, Sarah Leininger
Davidson, Allen
*Foreman, Sara Dell
##!Habenstein, Robert W.
Hughes, Owen F.

Ide, Carl J.
Krusteva, Katherine Ilieva
Ladd, Paul R.
McFarren, Earl F.
!Mannhardt, Mildred M.
*!Marich, Carl Andres
!Mayfield, Darwin Lyell
##Nonemaker, George M.
!Robertson, Lenore J.
Shelton, Lloyd
!Whitcomb, Clayton W.
##!Whitcomb, Vera Wirick

Bachelor of Science

*Bradley, Robert L.
Herringshaw, LaVere E.

Voshall, Elmer Charles
Young, Harry

College of Business Administration

Britt, Frank
*Burns, Clifton Harold
Chilcote, Ivan
Dickey, George E.
Dysinger, Scott L.
*Fruth, C. Richard
Good, Dale
Harger, Kenneth H.
Hollinger, James Conley

Kormas, Michael Chase
*Myers, Gerald J.
Oyler, Ralph A.
Reeves, Maurice J.
Rohrs, John T.
Southwick, Leslie A., Jr.
Thompson, Charles R.
Warren, William J.
Zahn, Robert D.

*Completed work at end of first semester
**Completed work at end of post-summer term 1940
#Completed work summer 1940 at another college
!Two degrees
!! Magna Cum Laude
Cum Laude

Master of Arts

Roy E. Crites, B. S. in Education Lima
Fields of Specialization: Education, Sociology
Thesis: "The Development of the Consolidated
Movement in the Allen County School District."

Earl B. Driver, A. B. (Bridgewater College) Carey
Fields of Specialization: Education, English
Thesis: "The School Centralization Movement in
Wyandot County and its Effect Upon Administra-
tive Policy."

Eugene H. Rider, B. S. in Education Luckey
Fields of Specialization: Education, Industrial Arts
Thesis: "A History of Industrial Arts Education
in Ohio State Higher Institutions."

Carolyn E. Snook, A. B. (Findlay College) Findlay
Fields of Specialization: Education, History
Thesis: "A Survey of the Preparation, Placement
and Follow-Up of the High School Graduates of
Findlay Schools, 1928-1933."

HONORARY DEGREES

Doctor of Science in Agriculture

Walter F. Kirk

Doctor of Laws

William E. Levis

The President reported that the faculty of the University had unanimously approved the conferring of an honorary degree of LL. D. upon William Levis and a degree of D. Sc. in Agriculture upon W. F. Kirk.

Moved by Mrs. Dwyer and seconded by Mr. White that the Board of Trustees approve the granting of the above mentioned degrees to Mr. Levis and Mr. Kirk and that the said degrees be awarded at the coming June Commencement. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The following resignations were submitted:

Ethel Reed
Marian Wirtz
Erma Hearn Stivison
Mr. Zuhr

R. M. Tunnicliffe
Helen B. Todd
Betty Cook

Moved by Dr. Johnston and seconded by Mrs. Dwyer that the resignations be accepted. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

MC MANUS-TROUP CO., TOLEDO, OHIO-103830

The President recommended the following appointments:

Gertrude Eppler, Physical Education Dept. -- \$2700
(Effective Sept. 15, 1941)
H. L. Litherland, Dept. of Education ----- 3000
(Effective Sept. 15, 1941)
Eugene Beatty, Assistant Registrar ----- 1600
(Effective June 1, 1941)
Clarabelle Sekinger, Office Dean of Men ---- 900
(Effective May 12, 1941)
John W. Bunn, Registrar ----- 3000
(Effective June 9, 1941)

Moved by Dr. Johnston and seconded by Mrs. Dwyer that these appointments be approved. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The President recommended the appointment of the following visiting instructors for the summer school at the salaries stated:

W. E. Binkley, Political Science, \$400 plus room at Kohl Hall
Raymond Bixler, History, \$375
J. Garber Drushal, Speech, \$250
Edwina Jones, Physical Education, \$400 plus room at
Five Sister House; Board at Shatzel
I. W. Miller, Sociology, \$200
Mary Starkey, Education, \$150
W. A. Yauck, Education, \$500
Helen M. Hickman, Distributive Education, \$300 (Last 4 weeks)

Moved by Mr. White and seconded by Mrs. Dwyer that these appointments be approved. Voting Yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

Moved by Dr. Johnston and seconded by Mr. White that Mr. Alfred Bates, Field Engineer from the State Architect's Office, be employed to supervise our construction work on the campus for the duration of the present building program at a salary of \$216.66 per month in addition to board and room. Voting yes: Coriell, Johnston, White, Mrs. Dwyer. Motion carried.

The dormitory reports for February and March were presented and approved.

BOWLING GREEN STATE UNIVERSITY
DORMITORIES

Profit and Loss Statement for Month Ending February 28, 1941

	Boarding	Building
Gross Receipts	6431.79	3448.32
Less Refunds	<u>7.00</u>	
Net Receipts	6424.79	<u>3448.32</u>
Cost of Supplies Used		
Inventory 2/1/41	7536.59	
Purchases	<u>3423.00</u>	
Available	10959.59	
Inventory 2/28/41	<u>7370.11</u>	
Cost of Supplies Used	3589.48	
Gross Operating Profit	2835.31	3448.32
Expenses:		
Labor	1247.11	426.25
Light, Gas, Water	168.79	255.98
Depreciation	148.75	903.96
Used Insurance		28.45
General Expense	<u>151.03</u>	<u>91.35</u>
Total Expense	1715.68	1705.99
Net Operating Profit	1119.63	1742.33
		<u>1119.63</u>
Total Net Operating Profit		2861.96
Other Income:		
Credits & Discounts		34.02
Credit to Interest Cost		<u>12.24</u>
Total Non-Operating Income		46.26
		<u>2908.22</u>
Other Expenses:		
Sinking Fund (Kohl Hall)		<u>875.00</u>
NET CAPITAL GAIN		2033.22

BOWLING GREEN STATE UNIVERSITY
DORMITORIES

Profit and Loss Statement for Month Ending March 31, 1941

	<u>Boarding</u>		<u>Building</u>
Gross Receipts	6929.00		3649.93
Less Refunds	<u>40.10</u>		<u>.30</u>
Net Receipts		6888.90	3649.63
Cost of Supplies Used			
Inventory 3/1/41	7370.11		
Purchases	<u>3659.65</u>		
Available	11029.76		
Inventory 3/31/41	7569.06		
Cost of Supplies Used		<u>3460.70</u>	
Gross Operating Profit		3428.20	
Expenses:			
Labor	1327.82		428.86
Light, Gas, Water	215.31		317.96
Repairs	20.45		
Depreciation	149.32		904.34
Used Insurance			23.60
General Expense	<u>142.01</u>		<u>172.09</u>
Total Expenses		<u>1854.91</u>	<u>1846.85</u>
Net Operating Profit		1573.29	<u>1802.78</u>
Total Net Operating Profit			<u>1573.29</u>
			3376.07
Non-Operating Income:			
Interest Earned			206.25
Credits and Discounts			<u>19.14</u>
Total Non-Operating Income			<u>225.39</u>
			3601.46
Non-Operating Expenses:			
Sinking Fund (Kohl)			<u>874.96</u>
NET CAPITAL GAIN			2726.50

The Treasurers' reports and receipts were presented and approved.

March 31, 1941

Received from Leah Reese, Cashier, the following sum to be forwarded to the Treasurer of State:

REGISTRATION FEES SECOND SEMESTER, 1940-41

Registration Fees	5,222.00		
Less Refunds	<u>31.00</u>	5,191.00	
Late Registration Fees		10.00	
Education	36.00		
Less Refunds	<u>8.40</u>	27.60	
Music		<u>80.00</u>	5,308.60
LABORATORY FEES			
Art		1.50	
Aviation		36.00	
Biology	58.00		
Less Refunds	<u>2.60</u>	55.40	
Business Education		10.00	
Chemistry	630.16		
Less Refunds	<u>13.20</u>	616.96	
First Aid		7.00	
Home Economics	10.00		
Less Refunds	<u>3.00</u>	7.00	
Industrial Arts		11.00	
Instrument Rentals		11.00	
Library	103.35		
Less Refunds	<u>1.00</u>	102.35	

Proceedings, Trustees Bowling Green ~~Normal~~ College
State

May 12, 1941

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MC MANUS-TROUP CO., TOLEDO, OHIO-103830

Physics	19.00	
Practice Apartment	84.00	
Transcripts	<u>34.00</u>	<u>995.21</u>
HEALTH FEES	187.00	
Less Refunds	<u>2.50</u>	184.50
BOOKSTORE	804.64	
Less Refunds (Sales Tax)	<u>61.11</u>	743.53
GENERAL REVENUE		
Sale of old oil stove	1.00	
Sale of wooden box	<u>.10</u>	<u>1.10</u>
		7232.94
LABORATORY DEPOSITS		<u>30.00</u>
		7262.94

(Signed) Bessie S. Dwyer
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio

No. 1513

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of \$7,232.94 collected from sources detailed to be credited to the fund or account as shown above.

B. F. Russell, Asst. Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio

No. 1002

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of \$30.00 collected from sources detailed and to be credited to the fund shown above.

B. F. Russell, Asst. Cashier

April 30, 1941

Received from Leah Reese, Cashier, the following sum to be forwarded to the Treasurer of State:

REGISTRATION FEES, SECOND SEMESTER, 1940-41

Registration Fees	3581.00	
Less Refunds	<u>16.00</u>	3565.00
Late Registration Fees		6.00
Education		38.00
Music		<u>100.00</u> 3709.00

LABORATORY FEES

Art	1.50	
Aviation	9.00	
Biology	16.00	
Business Administration	6.00	
Less Refunds	<u>2.00</u>	4.00
Business Education	4.00	
Chemistry	10.00	
Diploma	5.00	
First Aid	1.00	
Home Economics	10.00	(\$5.00 Practice Apt. Rec'd from L. Purkey)
Industrial Arts	15.00	
Instrument Rentals	3.00	

MC MANUS-TRUP CO., TOLEDO, OHIO-103830

Library		56.70	
Mathematics	10.00		
Less Refunds	<u>.80</u>	9.20	
Physics		12.00	
Practice Apartment		42.00	
Registration Fees			3709.00
Psychology		3.00	
Transcripts	<u>19.00</u>		220.40
HEALTH FEES			105.50
BOOKSTORE			252.43
GENERAL REVENUE			
Sale of old chairs		<u>1.00</u>	
			4288. 33
LABORATORY DEPOSITS		<u>16.88</u>	
			4305.21

(Signed) Bessie S. Dwyer
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio No.1326

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of \$16.88 collected from sources detailed and to be credited to the fund shown above.

L. E. Johnston, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio No. 2061

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of \$4288.33 collected from sources detailed to be credited to the fund or account as shown above.

L. E. Johnston, Cashier

The following claims and expense accounts were ordered spread upon the minutes as a matter of record:

<u>Voucher Number</u>	<u>Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
To be paid from Am. S. B. #1, Year 1941				
468	Wallace L. Arnholt	F-6	6.53	
469	John W. Bunn	F-6	39.52	
470	Wayne S. Huffman	F-6	43.84	
471	W. C. Jordan	F-6	36.06	
472	E. J. Kreischer	F-6	39.17	
473	George M. Moore	F-6	18.00	
474	B. F. Nordmann	F-6	19.68	
475	Harry Ockerman	F-6	31.32	
476	Frank J. Prout	F-6	26.10	
477	R. A. Schaller	F-6	12.16	
478	C. G. Swanson	F-6	19.17	
	Total - Traveling Expenses			291.55
479	Ohio Fuel Gas Company	C-3	99.58	
480	Frank W. Thomas, Postmaster	C-4a	300.00	
481	The City Water Company	F-3	190.82	
482	Northern Ohio Telephone Company	F-7	91.80	
	Total - Maintenance			682.20
483	Northern Ohio Telephone Company	Health	9.75	
	Total - Rotary-Health			9.75
484	Martha Loudenslagel	A-2	13.80	
	Dale Thompson		1.50	
	Total - Personal Service			15.30
485	Instructors' Payroll	A-1	17394.73	
		A-1, Student Fees	20224.27	
		A-2 Wages	23.00	
	Total - Personal Service			37642.00
486	Thelma R. Stevenson	A-1, Student Fees	120.00	
	Public Employes Retirement Board		5.00	
	Total - Personal Service			125.00

Proceedings, Trustees Bowling Green ~~University~~ College
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MC MANUS-TROUP CO., TOLEDO, OHIO-103830

Voucher Number	Payee	Appr'n Acct.	Items	Totals
487	F. J. Prout	A-1, Student Fees	699.44	
	H. B. Williams		250.00	
	Teachers Retirement Deduction		8.89	
	Total - Personal Service			958.33
488	Civil Service Payroll	A-1, Student Fees	3782.18	
		Rotary-Bookstore	118.75	
	Total - Personal Service			3900.93

By unanimous consent the meeting was adjourned.

Attest:

H. J. Johnston
Secretary

E. E. Coriell
President

Bowling Green, Ohio
May 28, 1941

The Board of Trustees of the Bowling Green State University met at its office in the Administration Building at 2:30 P. M. on the above date. The members present were Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; and Mr. J. J. Urschel. Mr. Dudley A. White was unavoidably absent. President F. J. Prout was also in attendance.

The minutes of the meeting held on May 12, 1941 were read and approved.

Mr. Minor Kershner presented his Commission dated May 12, 1941 for a term of five years beginning May 18, 1941 and ending May 17, 1946 and took his seat as a member of the Board.

It was moved and seconded that Mr. Kershner be elected Treasurer of the Board. Voting yes: Coriell, Johnston, and Urschel. Motion carried.

Dr. Prout stated that Monday, June 2, bids for furniture on the two new dormitories would be received. It was decided to call members by telephone regarding the low bidder.

President Prout discussed at length the Federal Defense Work in our Industrial Arts Department, stating that the Government furnishes the equipment.

Moved by Dr. Johnston and seconded by Mr. Urschel that the defense courses set up by the Federal Government be approved. Voting yes: Coriell, Johnston, Urschel and Kershner. Motion carried.

The attention of the Board was called to the deferred registration and dormitory fees as of May 28. President Prout made the following recommendation for the coming academic year: a \$2.00 initial deferrment fee and a penalty of 5% if bills are not paid 60 days after the due date.

Moved by Dr. Johnston and seconded by Mr. Kershner that the recommendation be approved. Voting yes: Coriell, Johnston, Urschel and Kershner. Motion carried.

The housing situation of the University was reviewed at length by President Prout.

Dr. Prout recommended that the appointments for the summer session be delayed until the enrollment for the session is determined. All members voting yes.

President Prout recommended that the contracts for the regular academic year of 1941-42 be made on a provisional basis subject to the enrollment next fall.

Moved by Mr. Kershner and seconded by Mr. Urschel that contracts be given the faculty for 1941-42 as per recommendations of Dr. Prout provided sufficient money is available. If not, salaries to be pro-rated as per money available. Voting yes: Coriell, Johnston, Urschel and Kershner. Motion carried.